



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

APR 10 1998

Marc N. Katz, Treasurer
National Association of Convenience
Stores Political Action Committee
1605 King Street
Alexandria, VA 22314

Identification Number: C00126763

Reference: Year End Report (7/1/97-12/31/97)

Dear Mr. Katz:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of the Summary and Detailed Summary Pages and Schedules A and B. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used.
11 CFR §104.2(d)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Andrea Wilkens

Andrea Wilkens
Reports Analyst
Reports Analysis Division

